



Symposium 2018

International Conference | Women's Creativity since the Modern
Movement (1918-2018): Toward a New Perception and Reception

13th–16th June 2018. Turin. Italy

www.momowo.eu

Guidelines for editing the Full Paper

Grammar and spelling

Please use **UK spelling**.

PUNCTUATION AND FORMATTING

Parentheses are used throughout; square brackets are used only to enclose parenthetical material already in parentheses and to enclose an author's comment within a quote, e.g. [sic], [emphasis added].

Quotation marks: use single quotation marks, with double quotation marks within quoted material.

Spelling and punctuation in quoted texts should not be altered. If they are obviously incorrect, insert [sic].

Short quotations should be indicated by single quotation marks, with double quotation marks for quotation material within the quote. A full stop (or other punctuation) follows the reference for the quote, e.g. '... is the most decisive and important'.

Lengthy quotes (over 40 words) should be indented (on both sides) and without quotation marks.

Upper and lower case: For specific titles use initial caps, for generic titles use lower case:

- Institutions, movements, denominations, political parties:
the Roman Catholic Church / he has catholic tastes
they were Bolsheviks / bolshevism, communism

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2. Titles, ranks:
the President (referring to a particular one) / the Spanish Foreign Minister
a president / several government ministers

3. Geographical names:
Capitalize politically defined or geographically named places, use lower case in all other instances.
the West, the East / western values, eastern culture
South Africa / the south of Scotland

Italics:

Use italics for words from foreign languages. Examples:

Coup d'état / vis-à-vis / Heimat / ...

Lists: For numbered list please use (1), (2), (3) etc.

ABBREVIATIONS

General

1. Do not use abbreviations in the title of the paper, the abstract, keywords, running heads or in headings and subheadings within the paper, unless the full version is very long and clumsy or the abbreviation is better known than the full term. When in doubt, spell out.
2. Define an abbreviation the first time that it is used (except in the Abstract): write the term out in full followed by the abbreviation in parentheses. Use the abbreviation consistently thereafter, including at the start of sentences.
3. If abbreviations are used in a figure or table, they must all be defined in the legend even if they are also defined in the text.
4. Do not use abbreviations invented by the author of a paper for that paper – ideally, only conventional, generally-accepted abbreviations should be used.
5. Do not abbreviate single words (exceptions apply) or use two-letter abbreviations other than those listed below.
6. Abbreviations consisting of capital letters, and acronyms and contractions, should not take full points, e.g. USA, UK, MA, UN, WHO, PhD, NATO (or Nato), UNESCO (or Unesco), AD, BC

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7. Unfamiliar abbreviations should always be written out in full when first mentioned, with the abbreviated form following in parentheses, e.g. “The Confederación Española de Derechas Autónomas (CEDA) was formed”. Thereafter use the abbreviation.
8. Contractions do not take a full point, e.g. Mr, St, Ltd, edn, or contracting degrees (Dr, DPhil, PhD, MSc). However, the following abbreviations take full points: No., Co., p., pp., Vol., Ch. (but use Vols and Chs), e.g., ed. (but use eds), et al., etc., i.e., cf., (note that this means ‘compare’ and not ‘see’), n.d.
9. No comma after e.g., i.e. or cf. Etc. is usually preceded by a comma in a list.

Money

1. For currency use the common symbol or abbreviation – £, US\$, AUD\$, etc. – where the quantity is stated, but not when the unit of currency is being referred to in general terms:
2. The price of oil rose to US\$25 per barrel.
3. The US dollar was at an all-time low.
4. £150m., not millions or mlns.

Other units

1. Where units are referred to in the text in general terms, they should be written out in full; where a specific quantity is used, the abbreviated form of the unit must be used. Always use figures with the abbreviated unit and use abbreviated units wherever possible – in lists of statistics, in tables and line artwork.
2. Do not mix spelt-out numbers and units: 6 cm not six cm.
3. For measurement of area and volume units should be written in cm², m² or cm³, m³
4. Units and numerals should have a thin space between them, i.e. 100 km, not 100km.
5. Abbreviations of units are the same for singular and plural (do not add an s) and they do not take a full point.
6. Use SI units wherever possible.
7. Where a sentence starts with a specific quantity the number must be written out in full, but if at all possible rework the sentence.

Numbers

1. Spell out numbers one to nine; for numerals 10 and over use figures.
2. Use figures with percentages, with units, in statistical passages, in tables, etc. Numbers, however, should be spelt out at the beginning of a sentence or the sentence should be rewritten.

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3. Spell out and hyphenate one-half, two-thirds, etc.
4. Do not use a comma in thousands but do use one in tens of thousands and above, e.g. 5643, 1298, 14,600, 342,885, 1,000,001.
5. Use the least number of numerals possible in pagination and in dates, e.g. 42–5, 2003–4, 1989–92, 0–1 (but 1909–1988 in parenthesis when years of birth and death of a person are given).
6. Use 10–14, 10–11 as these represent single words.
7. Decimal points are never raised off the line. Always include a zero before a point even for probability and correlations where the number is always less than one.

Dates

1. Write out dates as follows: 30 September 2003.
2. Do not use an inverted comma in decades, e.g. 1960s, mid-1930s. Avoid 80s, etc.
3. Spell out centuries and millennia in full, e.g. twentieth century.

REFERENCING

Please follow the Chicago Manual of Style (for humanities) notes
(http://www.chicagomanualofstyle.org/tools_citationguide.html):

Book

One author

Note Number. Author's First and Last Names, *Title of Book: Subtitle of Book* (Place of Publication: Publisher's Name, Date of Publication), page number(s).

[Note: The first footnote of a particular source includes all publication information, however subsequent footnotes are shortened.]

1. Wendy Doniger, *Splitting the Difference* (Chicago: University of Chicago Press, 1999), 65.
2. Doniger, *Difference*, 54.

Two authors

Note Number. Author #1's First and Last Names and Author #2's First and Last Names, *Title of Book: Subtitle of Book* (Place of Publication: Publisher's Name, Date of Publication), page number(s).

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1. Guy Cowlshaw and Robin Dunbar, *Primate Conservation Biology* (Chicago: University of Chicago Press, 2000), 104–7.
2. Cowlshaw and Dunbar, *Biology*, 105.

Four or more authors

Note Number. Author #1's First and Last Names et al., *Title of Book: Subtitle of Book* (Place of Publication: Publisher's Name, Date of Publication), page number(s).

1. Edward O. Laumann et al., *The Social Organization of Sexuality: Sexual Practices in the United States* (Chicago: University of Chicago Press, 1994), 262.
2. Laumann et al., *The Social Organization of Sexuality*, 5.

Group/Organization as author

Note Number. Name of Group/Organisation, *Title of Book: Subtitle of Book* (Place of Publication: Publisher's Name, Date of Publication), page number(s).

1. United States Memorial Holocaust Museum, *Hidden History of the Kovno Ghetto* (Boston, Mass.: Little Brown and Company, 1998), 4.
2. United States Memorial Holocaust Museum, *Hidden History*, 44.

Editor, translator, or compiler instead of author

Note Number. Editor's First and Last Names, ed., *Title of Book: Subtitle of Book* (Place of Publication: Publisher's Name, Date of Publication), page number(s).

1. Richmond Lattimore (trans.), *The Iliad of Homer* (Chicago: University of Chicago Press, 1951), 91–2.
2. Lattimore (trans.), *The Iliad*, 93.

Book with an author and translator

Note Number. Author's First and Last Names, *Title of Book: Subtitle of Book*, trans. First and Last Names of translator (Place of Publication: Publisher's Name, Date of Publication), page number(s).

[The first footnote of a particular source includes all publication information. However subsequent footnotes are shortened.]

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1. Gabriel García Márquez, *Love in the Time of Cholera*, trans. Edith Grossman (London: Cape, 1988), 242–55.
2. García Márquez, *Cholera*, 33.

Chapter or other part of a book

Note Number. Chapter Author's First and Last Names, "Chapter Title/Entry Title," in *Title of Book: Subtitle of Book*, ed. First and Last Names (Place of Publication: Publisher's Name, Date of Publication), page number(s).

1. Andrew Wiese, "The House I Live In": Race, Class, and African American Suburban Dreams in the Postwar United States," *The New Suburban History*, edited by Kevin M. Kruse and Thomas J. Sugrue, (Chicago: University of Chicago Press, 2006), 101–2.
2. Wiese, "The House," 103.

Electronic book (e-book)

Note Number. Author's First and Last Names, *Title of Book: Subtitle of Book* (Place of Publication: Publisher's Name, Date of Publication), page number(s), DOI or URL.

[Note: The first footnote of a particular source includes all publication information, however subsequent footnotes are shortened.]

1. Tina Gregorič et al., *Evidenca in valorizacija objektov slovenske moderne arhitekture med leti 1945-70*, (Ljubljana: Univerza v Ljubljani, Fakulteta za arhitekturo, 2000), 3, <http://www.evidenca.org/>, (accessed January 27, 2016).
2. Gregorič et al., *Evidenca in valorizacija objektov*, 2.

Journal article

Article in a printed journal

Note Number. Author's First and Last Names, "Article Title," *Title of Publication* Vol no, issue no (Date of Publication), page number(s).

[Notes If a journal is paginated consecutively across a volume or if the month or season appears within the year, the issue number may be omitted.]

1. John Maynard Smith, "The Origin of Altruism," *Nature* 393 (1998), 639.
2. Maynard Smith, "The Origin of Altruism," 640.

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Article in an online journal

Note Number. Author's First and Last Names, "Article Title," *Title of Publication* Vol no, issue no (Date of Publication), page number(s), doi/html (access date).

[Use URL address if no DOI assigned.]

1. Mark A. Hlatky et al., "Quality-of-Life and Depressive Symptoms in Postmenopausal Women after Receiving Hormone Therapy: Results from the Heart and Estrogen/Progestin Replacement Study (HERS) Trial," *Journal of the American Medical Association* 287, no. 5 (2002), <http://jama.ama-assn.org/issues/v287n5/rfull/joc10108.html#aainfo> (accessed June 20, 2015).
2. Hlatky et al., "Quality-of-Life."

Popular magazine article

Note Number. Author's First and Last Names, "Article Title." *Publication Name*, Date of Publication.

1. Steve Martin, "Sports-Interview Shocker," *New Yorker*, May 6, 2002, 84.
2. Martin, "Sports-Interview Shocker," 85.

Newspaper article on-line

Note Number. Author's First and Last Names, "Article Title." *Publication Name*, Date of Publication, URL (access date).

1. Troy Bramston, "Oldest ANZAC Cove Memorial Returns," *The Australian*, Sept 10, 2014, https://globalfactivacom.ezproxy.lib.monash.edu.au/ha/default.aspx#.!/?&_suid=1410313357198049120589159429073 (accessed June 21, 2014).
3. Bramston, "Oldest ANZAC Cove Memorial Returns".

Other

Thesis or dissertation

Note Number. Author's First and Last Names, "Title of Thesis" (thesis type, Granting University, Year), page number(s), URL or database (with document reference number).

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1. M. Amundin, "Click Repetition Rate Patterns in Communicative Sounds from the Harbour Porpoise, Phocoena phocoena" (PhD diss., Stockholm University, 1991), 35.
2. Amundin, "Click Repetition Rate Patterns," 40.

Exhibition catalogue

Note Number. Author's First and Last Names or Name of Organisation (if available), *Title of Catalogue*. Edited by Editors First name and Last name (if available) (Place of Publication: Publisher's Name, Date of Publication - if available), The words 'Exhibition catalogue'.

1. *Mary Cassatt: Modern Woman*, ed. Judith A. Barter (Chicago: Art Institute of Chicago, 1998), 44, Exhibition catalogue.
2. *Mary Cassatt*, 40.

Paper presented at a meeting or conference

Note Number. Author's First and Last Names, "Title of Paper" (paper presented at Meeting or Conference Title, Place of Meeting/Conference, Country, Date).

1. Brian Doyle, "Howling Like Dogs: Metaphorical Language in Psalm 59" (paper presented at the annual international meeting for the Society of Biblical Literature, Berlin, Germany, June 19–22, 2002).
2. Doyle, "Howling Like Dogs."

Website

Note Number. "Title of Webpage" Name of Website, URL (Date modified/accessed).

1. "Evanston Public Library Strategic Plan, 2000–2010: A Decade of Outreach," Evanston Public Library (or EPL), <http://www.epl.org/library/strategic-plan-00.html>, (accessed June 20, 2015).
2. EPL, "Evanston Public Library Strategic Plan."

Primary source document

Note Number. Authors First Name, Authors Last Name (if available), Title of document. Format. City: Publishing Company (if available), copyright date (if available), Document number (if available), page number(s) or folio number(s) (if available), Source, Collection.

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[Note: This rule goes also if citing the original letter or a scanned version from an archive.]

1. Booth Tarkington, *Letter of Booth Tarkington to George Ade, May 8, 1924*, Box 10, Folder 5, Purdue University Libraries, Lafayette, The Virginia Kelly Karnes Archives and Special Collections Research Centre, George Ade Papers 1878-2007.
2. Tarkington.

Electronic primary source document

Note Number. Authors First Name, Authors Last Name (if available), Title of document. Format. City: Publishing Company (if available), copyright date (if available), Document number (if available), page number(s) or folio number(s), Source, Collection, modified/revised/accessed date, URL.

1. Raymond Orteig, *Telegram from Raymond Orteig to Amelia Earhart, May 23, 1932*, ID no. b2f30i12, George Palmer Putnam collection of Amelia Earhart papers, Purdue University Libraries, Archives & Special Collections Research Centre e-Archives, Lafayette, <http://earchives.lib.purdue.edu/u/?earhart,3422>.
2. Orteig.

Unpublished Interview

Note Number. Interviewee's First and Last Names, interview by Interviewer's First and Last Names, (Location of interview, Date).

1. Erik Beyersdorf, Interview with Kurt Weil (Melbourne, October 21, 2012).
2. Beyersdorf, Interview.

E-mail

Note number. First and Last Name, *Email correspondence* (date).

1. Karl Smith, *Email correspondence* (October 22, 2012).
2. Smith, *Email*.

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Work of Art (viewed in person)

Note Number. Artists First Name, Artists Last Name, "Title of work," Year in which work of art was produced. Medium. Place the work of art was viewed.

1. Auguste Rodin, *The Thinker*, 1880-81. Bronze sculpture. Cleveland Museum of Art.
2. Rodin, *The Thinker*.

Work of Art – Print

Note Number. Artists First Name, Artists Last Name, "Title of work," Year in which work of art was produced. Medium. Source: Author's First and Last Names, Title of Book: Subtitle of Book (Place of Publication: Publisher's Name, Date of Publication), page number(s).

1. Claude Monet, "Haystack at Sunset Near Giverny," 1891. Oil on Canvas. Source: William C Seitz, *Claude Monet 1840–1926* (London: Thames and Hudson, 1984), 114.
2. Monet, "Haystack at Sunset".

Work of Art – Database

Note Number. Artists First Name, Artists Last Name, "Title of work," Year in which work of art was produced. Medium. Source: "Title of Webpage (if one exists)" Name of Website, date last modified, date accessed, URL.

1. Adam Jones, "Details of Grave of Oskar Schindler – Old City – Jerusalem – Israel – 02," 2011. Photograph. Source: Flickr, posted May 1, 2011 (accessed June 19, 2014), http://www.flickr.com/photos/adam_jones/5676126945.
2. Jones, "Details of Grave of Oskar Schindler".

Image/Graph/Figure/Table

Note Number. Follow the rules for the source from which you obtained the image specified elsewhere in this guide for example book, website, journal, etc, then add the Image, Graph, Figure or Table Number.

1. Richard Sobel, ed., *Public Opinion in US Foreign Policy: The Controversy over Contra Aid* (Boston: Rowman and Littlefield, 1993), 87, table 5.3.
2. Sobel, 89, table 5.6.

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